

 **American West**  
**PRE-EMPLOYMENT APPLICATION**

We consider applicants for all positions without regard to race, color, religion, creed, sex, sexual orientation, age, disability, medical conditions, national origin, veteran status, and all other categories protected by federal, state, and local anti-discrimination laws. We are an equal opportunity employer.

Please fill out all required information below, save this PDF and email it along with your resume and references to [jobs@americanwesthomes.com](mailto:jobs@americanwesthomes.com)

Date \_\_\_\_\_ Position Applied For \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_  Cell Number  Home Number

Email Address \_\_\_\_\_

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes  No

Have you ever filled out an application with us before?

Yes  No

If Yes, give date \_\_\_\_\_

Have you ever been employed by us before?

Yes  No

If Yes, give dates \_\_\_\_\_

May we contact your present employer?

Yes  No

Are you prevented from lawfully becoming employed in the country because of Visa or Immigration Status? *Proof of citizenship or immigrations status will be required upon employment.*

Yes  No

On what date would you be available for work? \_\_\_\_\_

Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if job requires it?  Yes  No

**EDUCATION:**

High School Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years Completed \_\_\_\_\_

College/University Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years Completed \_\_\_\_\_

Major \_\_\_\_\_ Degree \_\_\_\_\_

Graduate School Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years Completed \_\_\_\_\_

Describe any specialized training, apprenticeship, skills or job-related training. Also any professional licenses, certifications or registrations.

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**APPLICANT'S STATEMENT**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, American West is an "at will" employer. As such, American West expressly reserves the right to terminate an employee's employment at any time with or without cause or notice just as employees are free to terminate their employment without restriction. Neither the length or your employment, promotions, citations, raises nor oral or written statements by supervisors, nor statements in handbooks, letters, manuals nor the institution of grievance or discipline procedures can change your status as an "at will" employee. Consistent with our objective to maintain a drug-free workplace, we require all applicants accepted for employment to pass a drug test as part of our application process. All offers of employment are contingent upon satisfactory results of a drug-screening test. You must satisfactorily pass the company's drug screen test.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employer.

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_